



Blenheim Primary School

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Interim Head of School Mr D Osborn BA(Hons) NPQH

Executive Head M Drake BA (Hons) PGCE NPQH

29th September 2020

Dear Parent/Carer,

We have a vacancy currently for a Parent Governor to serve on our Local Governing Body.

Being a Parent Governor is an important and responsible role. Governors provide support and challenge to the school leadership team to ensure every child gets the best possible education.

There are six main meetings of the Local Governing Body each year. In addition, you will be invited to visit the school to focus on specific areas alongside the senior leadership team. All governors are expected to play an active role and commit to attending meetings.

Members of our school community have a wealth of skills and experience to offer and we particularly welcome nominations from parents and carers who have a background in legal services, marketing, media or information management. Whatever your skill or strength, we are looking for someone with the desire and enthusiasm to help our school community achieve more.

As a Governor you will be asked to sign up to a code of conduct and be willing to undertake training. The term of office for Parent Governors is three years.

If you would like to put yourself forward for the role of Parent Governor, please complete the attached application form and return it to admin@blenheim.info including a covering letter providing a brief biography outlining your skills and how these would contribute to effective governance. Please note that this information **will be circulated to parents/carers with their voting paper should an election be necessary.**

If we have more people come forward than we have vacancies, we will hold an election.

All application forms should be returned to school for the attention of Mr Osborn no later than 12:30pm on Thursday 15th October 2020.

If you would like to find out more about what being a Parent Governor involves, please do not hesitate to contact me.

Yours faithfully,

Mr D Osborn

Interim Head of School



Our school is committed to safeguarding and promoting the welfare of children and young people and expects all staff, volunteers and visitors to share this commitment.